

MINISTERUL EDUCAȚIEI ȘI CERCETĂRII
UNIVERSITATEA DE MEDICINĂ ȘI FARMACIE "IULIU
HAȚIEGANU" CLUJ-NAPOCA
DEPARTAMENTUL DE CERCETARE,
DEZVOLTARE ȘI INOVARE
400349 Cluj-Napoca, România
str. Louis Pasteur nr. 4, et.3
Tel: +40-374-834439; Fax:+40-264-597257
E-mail: depedi@umfcluj.ro
www.umfcluj.ro



UMF
UNIVERSITATEA DE
MEDICINĂ ȘI FARMACIE
IULIU HAȚIEGANU
CLUJ-NAPOCA

No. 11215/27.04.2026

COMPETITION NOTICE

FOR FILLING THE FOLLOWING POSITIONS:

1. Partner coordinator
2. Financial officer
3. Public procurement officer
4. Training program implementation expert 1
5. Training program implementation expert 2
6. Training program implementation expert 3
7. Training program implementation expert 4
8. Training program implementation expert 5
9. Training program implementation expert 6
10. Training program implementation expert 7
11. Training program implementation expert 8
12. Training program implementation expert 11

AS PART OF THE PROJECT *"National Breast Cancer Screening Program: Active Screening, Responsibility, Information and Access - DARIA"*, implemented under Financing Agreement No. 155360 / 29.12.2025,

"Iuliu Hațieganu" University of Medicine and Pharmacy Cluj-Napoca is organizing:

- pursuant to MEC Order No. 3498/06.03.2025 regarding the approval of *the Internal procedure for recruitment and selection of personnel, for the purpose of hiring for positions outside the organizational chart, within projects funded by non-reimbursable external funds or funds related to the Recovery and Resilience Mechanism (PLP 21) v3* for the "Iuliu Hațieganu" University of Medicine and Pharmacy in Cluj-Napoca;

"Iuliu Hațieganu" University of Medicine and Pharmacy Cluj Napoca is organizing a competition for hiring positions outside the organizational chart, within the project *"National Breast Cancer Screening Program: Active Screening, Responsibility, Information and Access - DARIA"*

The competition will take place as follows:

- submission of competition files between: 30.04.2026-07.05.2026, at 4 p.m.
- selection of files on 07.05.2026
- submission and resolution of appeals regarding the application submission stage: 08.05.2026
- interviews on 11.05.2026, online location – the connection link will be sent to all candidates declared admitted following the selection of applications
- submission and resolution of appeals regarding the interview stage: 12.05.2026
- display result finals: 13.05.2026

General conditions required for employment:

- Romanian citizenship or citizenship of another EU member state, a state belonging to the
- European Economic Area, or a non-EU member state, or the right to work in Romania;
- knowledge of Romanian, both written and spoken;
- be in good health for the position for which they are applying;
- meet the educational requirements and, where applicable, seniority or other specific requirements
- for the position;
- have no criminal convictions.

1. Partner coordinator - 1 position

Specific requirements:

- a) Education: higher education in the field of health or related fields, relevant to the activities carried out
- b) Experience:
- at least 10 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - previous experience in grant-funded projects is an advantage.
- c) Skills: team coordination and management, planning and organization, drafting and reviewing documents, communication and negotiation skills, knowledge of relevant legislation.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Coordinates the implementation of activities at the partner and implementation team level
- Maintain communication with the project manager and the project implementation team
- Participates in coordination meetings with partners
- Monitors the progress of activities assigned to the partner and reports on the results achieved from the technical implementation of the project

Contract duration: 44 months

Maximum hours/month: 16 hours

2. Financial manager – 1 position

Specific requirements:

- a) Education: completed higher education in economics and master's degrees.
- b) Experience:
- at least 5 years of experience in finance and accounting;
 - previous experience in grant-funded projects is an advantage.
- c) Skills: proficiency in PC operations (advanced Excel, Word), use of electronic reporting platforms, knowledge of the ESF+ expenditure eligibility, ability to analyze and verify financial and accounting documents.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensures the financial management of the project.
- Responsible for financial reporting and payment requests.
- Approves project expenses together with the partner's project coordinator, ensures the integration of activities and financial flows.
- Prepares financial reports, supervises the accountant's work.

Contract duration: 44 months

Maximum hours/month: 10 hours

3. Public Procurement Manager - 1 position

Specific requirements:

- a) Education: bachelor's degree.
- b) Experience:
- at least 10 years in public procurement activity;
 - previous experience in grant-funded projects is an advantage.
- c) Skills: Solid knowledge of public procurement legislation, proficiency in SICAP, ability to draft procurement documents, organizational skills, attention to detail, proficiency in MS Office.
- d) Foreign languages: English – intermediate level.

Project activities:

- Ensures the implementation of procurement procedures within the project (plan update/drafting tender documents/publishing of procedures/evaluating bids/drafting documents related to the selection process)
- Monitors the progress of procurement contracts concluded within the project.
- Collaborates with the financial officer and the project manager to ensure compliance with the budget and implementation schedule and is responsible for submitting public procurement files to the Managing Authority.

Contract duration: 12 months

Maximum hours/month: 20 hours

4. Training program implementation expert 1 – 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out
- b) Experience:
 - at least 10 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage.
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.
- Collaborates on updating the procurement plan and the procurement of equipment, materials and services necessary for carrying out the partner's breast cancer screening activities and sub-activities

Contract duration: 44 months

Maximum hours/month: 22 hours

5. Training program implementation expert 2 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 3 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage.
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 20 hours

6. Training program implementation expert 3 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 10 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage.
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 24 months

Maximum hours/month: 22 hours

7. Training program implementation expert 4 - 1 position

Specific requirements:

- a) Education: secondary/higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 3 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage .
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 20 hours

8. Training program implementation expert 5 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 5 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage.
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 22 hours

9. Training program implementation expert 6 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 10 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage.
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 22 hours

10. Training program implementation expert 7 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 3 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage .
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 16 hours

11. Training program implementation expert 8 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 3 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - in screening/diagnosis/medical/surgical/radiotherapy treatment of breast cancer - is an advantage .
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 16 hours

12. Training program implementation expert 11 - 1 position

Specific requirements:

- a) Education: higher education in health or related fields, relevant to the activities carried out.
- b) Experience:
 - at least 10 years of relevant experience in the field of study, or in specialized activities in the field of health/ training/professional practice/research/teaching;
 - previous experience in grant-funded projects is an advantage.
- c) Skills: expertise in the field, relevant to the activities carried out, communication and teamwork, planning and organization, communication and interaction with participants.
- d) Foreign languages: English - intermediate/advanced level.

Project activities:

- Ensuring the development/updating of training tools and their accreditation in accordance with current regulations.
- Ensures the implementation of training programs for personnel involved/who may be involved in breast cancer screening, diagnosis and treatment guidance.
- Contribute to updating the methodological framework through academic and scientific expertise.

Contract duration: 12 months

Maximum hours/month: 20 hours

In order to participate in the competition, candidates must submit their application files by 07.05.2026, 4 p.m. to the DepCDI, Louis Pasteur, no. 4, 3rd Floor, contact person Ec. Hlatca Florina Catalina.

Contents of the application file:

- a)** Application for enrollment in the recruitment and selection process (standard application form attached to the recruitment and selection announcement – shall include the name of the position for which the candidate is applying);
- b)** CV, dated and signed on each page, in Europass format, mentioning the project and position sought by the candidate;
- c)** Certified copies of the identity document or any other document proving identity, in accordance with the law, as applicable (certification shall be carried out by comparing the copies with the original documents by the secretary of the committee);
- d)** Certified copies of identity documents and educational documents (certification will be carried out by comparing the copies with the originals by the secretary of the commission);
- e)** Original certificates/diplomas/certificates attesting to specializations (originals are required for certification);
- f)** Supporting documents attesting to seniority in work and/or in the field of study, respectively attesting to the specific professional experience required for the position (e.g., certificates of seniority in work and in the field of study, employment contracts, job descriptions, recommendations, etc.), certified copies of the originals;
- g)** Criminal record or a sworn statement that the candidate has no criminal record that would make them incompatible with the position for which they are applying; the criminal record must be submitted by the successful candidate within 10 working days of the publication of the final result of the recruitment and selection process;
- h)** Medical certificate attesting to the candidate's good health, issued no more than 6 months prior to the recruitment and selection procedure, by the candidate's family doctor or by the competent health authorities;
- i)** Declaration of availability regarding the time allocated to the project, per day and per month;
- j)** Agreement on the processing, handling, and storage of personal data.

Competition schedule

The competition will consist of two stages as follows:

- Stage 1: Verification of the eligibility of the applications submitted by candidates.

All CVs and other documents submitted will be analyzed using the recruitment and selection grid.

On 07.05.2026 the selection committee will post the results of the application evaluation and the interview schedule on the website www.umfcluj.ro, with the mention "admitted" or "rejected."

- Stage 2: Interview.

The candidates' knowledge and/or skills will be assessed through individual interviews. The interview will take place on 11.05. 2026, according to the interview schedule drawn up by the recruitment and selection committee on the day of this test, based on the evaluation criteria. The maximum possible score awarded to a candidate will be 100 points, and the minimum acceptable score will be 60 points.

The candidates' results at the interview stage represent the arithmetic means of the scores awarded by the committee members and will be published on the website www.umfcluj.ro on 11.05.2026.

Resolution of appeals:

Any appeals must be submitted within one working day of the publication of the results of the selection of applications and/or interviews, except in the case of mandatory rest days (Saturday and Sunday) or public holidays, in which case the deadline is extended to the first working day following publication. Appeals will be resolved by the Appeals Committee and posted on the website www.umfcluj.ro on 08.05.2026 for the selection of applications, and on 12.05.2026 for the interview.

The score awarded after appeals is final.

Final results - on 13.05.2026:

A report will be drawn up regarding the results obtained, related to the tests taken for the positions put up for competition, and the final results will be displayed on page of institution's website: www.umfcluj.ro