



UMF
UNIVERSITATEA DE
MEDICINĂ ȘI FARMACIE
IULIU HAȚIEGANU
CLUJ-NAPOCA

**Admission methodology for undergraduate studies at the
“Iuliu Hațieganu” University of Medicine and Pharmacy Cluj-
Napoca, by evaluation of the documents attesting applicants’
school performance and personal achievements**

International Students Department

**Admission methodology for undergraduate studies to
"Iuliu Hațieganu" University of Medicine and Pharmacy Cluj-Napoca,
by evaluation of the documents attesting applicants' school performance
and personal achievements**

What is the educational offer of UMPH "Iuliu Hațieganu", Cluj-Napoca?

The UMPH "Iuliu Hațieganu" Cluj-Napoca proposes the following study programs:

- **Medicine** - in **English and French**, 6 years, 360 ECTS credits - for citizens of EU Member States, EEA, Swiss Confederation or third countries (NON-EU);
- **Medicine** - in **Romanian**, 6 years, 360 ECTS credits - for **NON-EU** citizens only;
- **Dental medicine** – in **English and French**, 6 years, 360 ECTS credits – for citizens of EU Member States, EEA, Swiss Confederation or third countries (NON-EU);
- **Pharmacy** – in **French**, 5 years, 300 ECTS credits, – for citizens of EU Member States, EEA, Swiss Confederation or third countries (NON-EU);
- **Nursing** – in **English**, 4 years, 240 ECTS credits – for citizens of EU Member States, EEA and Swiss Confederation or third countries (NON-EU).

1. Who and when can apply for registration?

Citizens of the of the European Union member states, the European Economic Area, the Swiss Confederation and third countries (NON-EU) can apply to study at UMF Cluj-Napoca through a competitive examination of documents that attest the academic performance and personal achievements.

The minimum requirement for applying is to have successfully completed studies at a high school recognized by the Ministry of Education of the candidate's country of origin, whose diploma allows access to university studies in the country in question, a diploma that is also recognized by the Ministry of Education of Romania.

- The application competition will take place in two sessions, according to the admission schedule: **The 1st session** is for citizens of EU Member States, the EEA, the Swiss Confederation or third countries (NON-EU), who have passed the baccalaureate/diploma exam, with final results, in previous years.
- **The 2nd session** is for citizens of EU Member States, the EEA, the Swiss Confederation or third countries (NON-EU), who have passed the baccalaureate/diploma exam, with final results. Candidates whose applications have been evaluated but have not been admitted in the **1st session**, remain in competition for the **2nd session**, without paying new processing fees.

2. How to submit the application file?

Registration for admission by evaluation of the documents attesting applicants' school performance and personal achievements is done **exclusively ONLINE** (in the admission platform).

After the registration of the files by the candidates, the International Student Service checks whether the documents submitted and the information provided comply with the requirements of this methodology.

The candidate is declared eligible when the file is complete and receives a validation email.

If the file is incomplete, the candidate receives an invalidation email.

For effective communication, please also check the Spam/Junk folder of your email address throughout the admission period.

The constitution of the files is the responsibility of the candidate and must be carried out, exclusively on the admission platform, within the legal deadlines for submitting the files, according to the admission calendar.

Invalidated files are not eligible for evaluation.

Documents sent by post, email or courier will not be considered.

3. How are application files evaluated?

The application files are evaluated by a committee set up by each faculty, according to a timetable approved each year by the Board of Directors, by analyzing the documents included in the application files,

by applying general selection criteria as well as criteria specific to each faculty (See Appendix 4). The selection results cannot be contested.

4. How can applicants demonstrate their language proficiency?

- For the study programs in **English** and **French**, the language competency must be proved by submitting a Language Proficiency Certificate of **minimum B2 level**, according to *the Common European Framework of Reference for Foreign Languages (CEFR)*, issued by accredited institutions (universities, cultural centres, language centers, other accredited institutions). Certificates with limited validity must be valid at the beginning of the academic year in which the applicant will be enrolled.

If the candidate has fully followed and completed his/her secondary studies in English/French, it is not necessary to submit a language proficiency certificate.

Candidates who have obtained the **minimum B2 level** in English or French, according to *the Common European Framework of Reference for Foreign Languages (CEFR)*, during the baccalaureate examination, will present this document.

- For the study programs with courses taught in **Romanian** the following certificates are recognized:

- Diploma /Certificate of completion of a one-year preparatory course in Romanian language;
- Study documents proving that the applicant completed at least four consecutive years of study in Romanian language, in a school belonging to the Romanian educational system;
- Language certificates **minimum B2 level**, according to the Common European Framework of Reference for Languages, issued by Romanian higher education institutions accredited to organize a one-year preparatory course in Romanian as a foreign language, departments of Romanian language, literature, culture and civilization in universities outside Romania, the Romanian Language Institute or the Romanian Cultural Institute.

- University of Medicine and Pharmacy "Iuliu Hațieganu" Cluj-Napoca will organize language proficiency examinations.

5. What are the costs of the application process and the tuition fees?

The university charges a non-refundable file processing fee of **300 EURO** for each file registered on the admission platform.

Candidates admitted through personal file evaluation can only access self paid places.

The confirmation of the places for the admitted candidates will be made using the registration platform and provided that the payment of **1/2 of the tuition fees was received. The amount paid to confirm the place obtained is not refundable.**

Attention! For candidates citizens of third countries (NON-EU), it is mandatory to pay the full tuition fee, in order to obtain the study visa type D.

Bank coordinates are as follows:

Account holder: **Universitatea de Medicina și Farmacie „Iuliu Hațieganu”**

Address: 8, Victor Babeș street, postal code: 400012, Cluj-Napoca, România

Account number: **IBAN: RO56 BTRL 0130 4202 9645 65XX**

SWIFT CODE: BTRLRO 22

Romanian Bank: **Banca Transilvania**

Bank address: 36, Eroilor street, postal code: 400129, Cluj-Napoca, România.

6. How must be legalized the required documents (study documents and birth certificates) based on the issuing country?

A. *Legalisation of study documents issued by the authorities of the **European Union, EEA and Swiss Confederation** Member States is carried out according to the requirements of the Ministry of Education: <https://cnred.edu.ro/lista-statelor-pentru-care-se-solicita-apostilarea-sau-supralegalizarea/>*

- Copies of the study documents issued by the authorities of the Member States of the **European Union, the EEA, and the Swiss Confederation** must be legalised by the competent authorities of the issuing countries.

- If the study documents are issued in languages other than Romanian, English or French, their translations must be **notarised**.
- The study documents issued by Greece, **Italy, Spain, Portugal, and Cyprus must be Hague Apostille authenticated**.
- The authentication of the study documents with Hague Apostille is carried out as follows: the **ORIGINAL** document (baccalaureate diploma, baccalaureate transcript) is apostilled, and 1 translation of the original apostilled document is legalised/apostilled.
 - If the study documents are issued in languages other than Romanian, English or French, their translations must be **notarised**.
 - **Attention!** Translations made in Greece must be legalised by the Ministry of Foreign Affairs in Greece or authenticated with the Hague Apostille.

B. Legalisation of study documents and birth certificate issued by authorities of a third country (NON-EU) is carried out according to the requirements of the Ministry of Education:

- For the [States Parties to the Hague Apostille Convention](#), the **study documents** subject to the equivalence/recognition and the **birth certificate** must be authenticated with [the Hague Apostille](#) by the competent authorities of the issuing countries.
- For [States which are NOT Parties to the Hague Apostille Convention](#), the study documents and birth certificate must be authenticated by the Ministry of Foreign Affairs in the issuing country.

The exemption from super-legalization is permitted, according to the law, according to an international treaty to which Romania is a party or on the basis of reciprocity.

Diplomas issued in the Republic of Moldavia do not require the Apostille or super-legalization. Diplomas issued before 2008 (and diplomas issued after 2008 which cannot be verified through the portal) will be joined by a Certificate of authenticity in original issued by the Ministry of Education of the Republic of Moldavia.

A. Contents of the application file for citizens of EU countries, EEA and Swiss Confederation

1.	Appendix 1	Application form for admission, dated and hand-signed;
2.	Appendix 2	Declaration, dated and hand-signed;
3.	Appendix 3	Personal data processing agreement (dated and hand-signed);
4.	Appendix 6	Screening form, dated and hand-signed;
5.	CV Europass	CV Europass or an equivalent CV written in the intended language of instruction – English: http://europass.cedefop.europa.eu/ro/documents/curriculum-vitae/templates-instructions ;
6.	Letter of intent	approximately 1-2 pages;
7.	Study diplomas or the equivalent (see Appendix 5)	<ul style="list-style-type: none"> • copy and legalized translation authenticated by the competent authorities of the issuing country;*
8.	Transcript of Baccalaureate (as the case may be)	<ul style="list-style-type: none"> • copy and legalized translation authenticated by the competent authorities of the issuing country;*
9.	High school transcripts of the last 2 years	<ul style="list-style-type: none"> • copy and legalized translation authenticated by the competent authorities of the issuing country;*
10.	Study documents that allow access to university studies in the country of origin (according to Appendix 5)	<ul style="list-style-type: none"> • copy and legalized translation authenticated by the competent authorities of the issuing country;* <p>Example: Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto din Spania; Panellinies Exetaseis – certificate for the national high school examinations in Greece; Scholastic Aptitude Test (SAT) or ACT from U.S.A., etc.</p>
11.	Birth certificate	<ul style="list-style-type: none"> • copy and legalized translation authenticated by the competent authorities of the issuing country;* • Attention! If the applicant’s family name and given name on the Diploma are not identical with the family name and the given name which appear on the birth certificate, the applicant must submit an authenticated explanatory note.

12.	Photocopies of passport pages 1 - 4	The passport must be valid at least for 6 months after the application submission date. (Photocopies of identity cards are not accepted!)
13.	Medical certificate	The medical certificate must be issued in Romanian, English or French and must include all the examinations below: <ul style="list-style-type: none"> • General clinical examination, • Ophthalmological examination, • E.N.T. examination, • Neurological examination, • Psychiatric examination. The certificate must be issued within the last 6 months, must contain information on any chronic conditions of the candidate , must be signed and sealed by the family doctor or by specialist who consulted the candidate and bear the stamp of the health establishment issuing the medical certificate.
14.	Psychological certificate	The psychological examination is mandatory for the applicants of the Faculty of Medicine and for the applicants Faculty of Dental Medicine . One of the following tests is recommended and considered an advantage for the evaluation: <ul style="list-style-type: none"> • NEO Personality Inventory Revised - NEO PI R ; • Young Schema Questionnaire, short form (YSQ-S1 or YSQ-S3); The certificate must have been issued within the last 6 months and must be signed and stamped by the psychologist who examined the candidate. The University offers the possibility to take the psychological test online. Interested candidates can send an email to schedule an appointment to Prof. dr. Codruța Popescu at the following email address: psychology@elearn.umfcluj.ro .
15.	Language proficiency certificate minimum B2	See the section “How can applicants demonstrate their language proficiency”
16.	Application form for the recognition of high school studies in order to be accepted into university studies	The application form will be available on the university's website, on the Admission for international candidates page.
17.	Proof of payment	The proof of payment of the non-refundable file processing fee must be uploaded on the platform.

*If the original document is issued in Romanian, English or French, **1 copy of the original document, legalized by the competent authorities of the issuing country, is mandatory.**

If the original document is written in languages other than those above, **the translation into Romanian, English or French of the original document, notarized by the competent authorities of the issuing country, is mandatory.**

B. Contents of the application file for citizens of third countries (NON EU)

1.	Appendix 1	Application form for admission, dated and hand-signed;
2.	Appendix 2	Declaration, dated and hand-signed;
3.	Appendix 3	Personal data processing agreement (dated and hand-signed);
4.	Appendix 6	Screening form, dated and hand-signed;
5.	CV Europass	CV Europass or an equivalent CV written in the intended language of instruction – English: http://europass.cedefop.europa.eu/ro/documents/curriculum-vitae/templates-instructions ;
6.	Letter of intent	approximately 1-2 pages;
7.	Study diplomas or the equivalent (see Appendix 5)	<ul style="list-style-type: none"> • <u>copy and legalized translation</u>, authenticated by the competent authorities in the issuing country;*

8.	Transcript of Bacalaureate (as the case may be)	<ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country;*
9.	High school transcripts for 9th to 12th /13th grade	<ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country;*
10.	Study documents that allow access to university studies in the country of origin (according to Appendix 5)	<ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country;* <p>Example: Pruebas de Aptitud para el Acceso a la Universidad, calificación Apto din Spania; Panellines Exetaseis – certificate for the national high school examinations in Greece; Scholastic Aptitude Test (SAT) or ACT from U.S.A., etc.</p>
11.	Birth certificate	<ul style="list-style-type: none"> • copy and legalized translation, authenticated by the competent authorities in the issuing country;* <p>Attention! If the applicant’s family name and given name on the Diploma are not identical with the family name and the given name which appear on the birth certificate, the applicant must submit an authenticated explanatory note;</p>
12.	Photocopies of passport pages 1 - 4	<p>The passport must be valid at least for 6 months after the application submission date.</p> <p>(Photocopies of identity cards are not accepted!)</p>
13.	Medical certificate	<p>The medical certificate must be issued in Romanian, English or French and must include all the examinations below:</p> <ul style="list-style-type: none"> • General clinical examination, • Ophthalmological examination, • E.N.T. examination, • Neurological examination, • Psychiatric examination. <p>The certificate must be issued within the last 6 months, must contain information on any chronic conditions of the candidate, must be signed and sealed by the family doctor or by specialist who consulted the candidate and bear the stamp of the health establishment issuing the medical certificate.</p>
14.	Psychological certificate	<p>The psychological examination is mandatory for the applicants of the Faculty of Medicine and for the applicants Faculty of Dental Medicine.</p> <p>One of the following tests is recommended and considered an advantage for the evaluation:</p> <ul style="list-style-type: none"> • NEO Personality Inventory Revised - NEO PI R; • Young Schema Questionnaire, short form (YSQ-S1 or YSQ-S3). <p>The certificate must have been issued within the last 6 months and must be signed and stamped by the psychologist who examined the candidate.</p> <p>The University offers the possibility to take the psychological test online. Interested candidates can send an email to schedule an appointment to Prof. dr. Codruța Popescu at the following email address: psychology@elearn.umfcluj.ro.</p>
15.	Language proficiency certificate minimum B2	<p>See the section “How can applicants demonstrate their language proficiency”</p>
16.	Application requesting the issuing of the Letter of Acceptance on a Course of Study	<p>The application form will be available on the university's website, on the Admission for international candidates page.</p> <p>Please attach a 2,5/3,5 cm photo on the completed application form, before scanning.</p>
17.	Proof of payment	<p>The proof of payment of the non-refundable file processing fee must be uploaded on the platform.</p>

*If the original document is issued in Romanian, English or French, **1 copy of the original document, legalized by the competent authorities of the issuing country, is mandatory.**

If the original document is written in languages other than those above, **the translation into Romanian, English or French of the original document, notarized by the competent authorities of the issuing country, is mandatory.**

7. Do I need a visa for studying in Romania?

Citizens of third countries (NON-EU) need a study visa, type D, issued by the Romanian Embassy in the country of origin. The visa is issued based on the Letter of Acceptance to studies delivered by the General Direction of International Relations and European Affairs within the Ministry of Education. The International Students Department will do the necessary arrangements to obtain the Letters of Acceptance to studies. **To obtain the study visa type D, the full payment of the tuition fee for the first year of study is required.**

Citizens of the European Union, the EEA and the Swiss Confederation do not need a visa to study in Romania.

All students must notify the Ministry of Administration and Internal Affairs about their stay in Romania. The International Students Department will provide counseling in this aspect.

8. How are high school studies recognized by Romanian authorities?

a. For European Union, EEA and Swiss Confederation candidates, studies are recognized by the **National Center for Recognition and Equivalence of Diplomas**, which is part of the Romanian Ministry of Education.

All the documents required for the recognition of high school studies are also included in the application file. If you are considered eligible and your file is complete, the University will submit your documents for recognition to the National Center for Recognition and Equivalence of Diplomas. Upon evaluation of your file, the National Center for Recognition and Equivalence of Diplomas will issue a **certificate**, granting you the right to pursue higher education studies in Romania.

Failure to receive recognition from the National Center for Recognition and Equivalence of Diplomas entails the loss of your student status.

b. For third countries citizens (NON-EU), high school studies are recognized by the General Department for International Relations and European Affairs within the Romanian Ministry of Education.

All the documents required for the recognition of high school studies are also included in the application file. If you are considered eligible and your file is complete, the General Department for International Relations and European Affairs issues a **Letter of acceptance** to studies. This letter is indispensable for obtaining the study visa, type D.

Failure to receive recognition of your studies from the General Department for International Relations and European Affairs entails the loss of your students status.

9. Can students admitted in the first year transfer from one study program (specialty) to another?

Students admitted in the first year to the Faculty of Medicine or Dental Medicine **CANNOT** choose to switch the program to which he/she was admitted within the same academic year. Transfers between Medicine study program and Dental Medicine study program and reversely are possible only after graduating the first year of study, within the limits of available places and based on justifying reasons.

Students enrolled in Pharmacy study program **CANNOT** transfer to other study programs of the university.

Important notes

Documents issued in other languages than Romanian, English or French require translation into one of the languages mentioned above, otherwise they are not eligible for evaluation.

Appendices 1, 2 and 3 must be **dated and hand signed**, for the file to be evaluated.

The results of the selection process cannot be contested.

By selecting you, the University takes no responsibility for your enrollment as a student, this being conditioned by:

- presenting the study documents, in original;
- fulfilling the legal conditions for enrollment, including the recognition and equivalence of high school studies by the Romanian state authorities;
- signing the study contract and paying the financial obligations.

If you were selected on the basis on a fraudulent application (you provided information that is not in compliance with actual facts), the University will decline your enrollment.

Legal provisions

The own methodology of the University of Medicine and Pharmacy "Iuliu Hațieganu" Cluj-Napoca is carried out in accordance with:

- Law no. 199/2023 on Higher Education, with subsequent amendments;
- Order of the Ministry of National Education no. 3693/2024 for the approval of the Methodology organizing admission to higher education in short-term, bachelor's, master's, and doctoral university study cycles;
- Order of the Ministry of National Education no. 5655/2024 for the approval of the Methodology on the admission to studies of foreign citizens to university study cycles and to postgraduate education, at the places of study, with payment of tuition fees in foreign currency;
- Order of the Ministry of National Education no. 5552/2024 for the approval of the Methodology on the conditions of schooling of Romanians from everywhere and foreign citizens in state-accredited, private and denominational higher education institutions in Romania;
- Order of the Ministry of National Education no. 3473/2017 regarding the approval of the Methodology for Admission to Studies and Education of Foreign Citizens as of the 2017-2018 School/Academic Year;
- Decree of the Ministry of National Education and Research No. 4151/2020 regarding the amendment of the Methodology for Admission to Studies and Education of Foreign Citizens as of the 2017-2018 School/Academic Year, approved by Decree of the Minister of National Education No. 3473/2017;
- Decree of the Ministry of Education and Research No. 5736/2020 regarding the amendment of the Methodology for Admission to Studies and Education of Foreign Citizens as of the 2017-2018 School/Academic Year, approved by Decree of the Minister of National Education No. 3473/2017;
- Decree of the Ministry of Education and Research no. 4241/2020 regarding the adoption of measures to make more efficient the services provided by the National Center for Recognition and Equivalence of Diplomas;
- Regulations regarding the professional activity of students.

The methodology of admission may be subject to subsequent modifications in accordance with the internal decisions of the university and the legislation in force.