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UMF
UNIVERSITATEA DE
MEDICINĂ ȘI FARMACIE
IULIU HAȚIEGANU
CLUJ-NAPOCA

Registration No. 28338/07.11.2024

COMPETITION NOTICE

**FOR THE NOMINATION/FILLING OF THE VACANT POSITION OF:
Research Technician 4 - 1 position**

IN THE FRAMEWORK OF THE PNRR PROJECT "Decoding the immuno-inflammatory axis in rare non-medullary non-medullary thyroid cancer as an innovative approach for novel combinatory therapeutic approaches"- CF 81/15.11.2022, Grant Contract nr.760067/23.05.2023

University of Medicine and Pharmacy "Iuliu Hațieganu" Cluj Napoca organizes:

- on the basis of the justifying note no. 17220/29.07.2024, approved by the university management, regarding the competition of posts outside the organizational chart, within the project "*Decoding the immuno-inflammatory axis in rare non-medullary thyroid cancer as an innovative approach for novel combinatory therapeutic approaches*",

- on the basis of Ministerial Order no. 6084 of 27.11.2020 on the amendment of OMEC no. 4033 of 23.05.2019 on the approval of *the internal procedure for the recruitment and selection of staff, with a view to hiring for positions outside the organization chart, within the framework of projects financed by non-reimbursable external funds (PLP 21) v2* for the University of Medicine and Pharmacy "Iuliu Hațieganu" Cluj Napoca;

The competition will be organized as follows:

- submission of competition applications between: 08.11.2024-14.11.2024, until 13:00
- selection of applications on 15.11.2024
- appeals: 18.11.2024
- interview on 19.11.2024, Str. Gh. Marinescu, nr. 23, Research Center for Functional Genomics, Biomedicine and Translational Medicine, et. 4, ora 10:00
- preliminary results 19.11.2024, at 15:00
- submission of appeals: 20.11.2024
- final results : 21.11.2024

General conditions for filling the posts:

- has Romanian citizenship or citizenship of other EU Member States or of states belonging to the European Economic;

- knowledge of Romanian, written and spoken;
- is in good health appropriate to the post for which he/she is applying;
- meets the educational and, where appropriate, seniority requirements or other requirements specific to the post;
- has not been convicted of any criminal offense.

1. Research Technician 4- 1 post

Specific conditions:

- Short-term higher education;
- Certified IT expertise within an IT department;
- Minimum 10 years experience in network maintenance, implementation and support from a software and hardware point of view, experience in e-learning platforms and cloud storage;
- Member in projects: minimum 2 projects.

Project activities:

- Ensures the management of the data generated in the laboratory, their storage and analysis in the university's Cloud under security conditions
- Participates in the working meetings and any other activity/events organized for the smooth running of the project activities and the fulfillment of established objectives
- Participates in the realization of project indicators

Contract duration: 19 months

Maximum hours/month: 23 hours/month

In order to take part in the competition, candidates must submit their application files by 14.11.2024, 13:00, at the Department of Research, Development and Innovation, str. Louis Pasteur, nr. 4, 3th floor, contact person Peter Radu.

Contents of the application file:

- (a) Application form for the recruitment and selection process (standard application form attached to the recruitment and selection notice - it will include the title of the post for which you are applying);
- (b) CV, dated and signed on each page, in Europass format, mentioning the project and the post for which the applicant is applying;
- (c) Copies of the original identity card or any other document proving identity, as required by law, where appropriate (certification will be carried out by the secretary of the selection board against the original documents);
- (d) Copies certified as true copies of identity documents and study documents (certification will be carried out by the secretary of the selection board by comparing them with the originals);
- (e) Certificates/diplomas in original attesting completion of specialized courses (originals are required for certification);
- (f) Supporting documents proving your length of service and/or professional experience (e.g. certificates of length of service and professional experience, employment contracts, job descriptions, recommendations, etc.), copies of which must be certified true copies;
- (g) Criminal record or a sworn statement that he/she has no criminal record making him/her incompatible with the post for which he/she is applying; the criminal record must be submitted by the successful candidate within 10 working days of the publication of the final result of the recruitment and selection process;
- (h) A medical certificate attesting the appropriate state of health issued not more than 6 months prior to the recruitment and selection procedure by the candidate's family doctor or by the authorized health units;
- (i) Declaration of availability of time per day and per month for the project;
- (j) Agreement on the processing, treatment and storage of personal data.

Timing of the competition

The competition will consist of 2 stages as follows:

- **Stage 1:** Verification of the eligibility of the files submitted by candidates. All CVs received and other documents submitted will be analyzed using the Recruitment and Selection Grid.

On 15.11.2024, the Selection Committee will post the result of the evaluation of the applications and the scheduling of the interview on the website www.umfcluj.ro, with the mention "admitted" or "rejected".

- **Stage 2:** Interview.

Candidates will be tested on their knowledge and/or aptitudes through individual interviews. The interview will be conducted in accordance with the interview plan drawn up by the recruitment and selection board on the day of the interview on the basis of the assessment criteria. The maximum possible mark for a candidate will be 100 points and the minimum admissible mark will be 60 points.

The results of the candidates at the interview stage will be the arithmetical average of the marks awarded by the members of the panel and will be published on the website www.umfcluj.ro on 19.11.2024.

Settlement of appeals:

Any appeals must be submitted within a maximum of one working day following the posting of the results of the file selection and/or interview, except in the case of mandatory rest days (Saturdays and Sundays) or legal holidays, in which case the deadline will be extended to the first working day following publication. Appeals will be dealt with by the Selection Board.

The marks awarded after the appeal remain final.

The final result will be published on the website www.umfcluj.ro on 21.11.2024.